

Innis College Leadership Awards: 2016–2017 Cycle for Returning & Graduating Students

These awards encourage and recognize students who use their talents and creative energies to make voluntary contributions to the world around them. Innis College recognizes that its students demonstrate leadership in many contexts, including the College, the University of Toronto, their communities, and their workplaces. To receive an in-course award, the recipient must register at Innis College in the subsequent academic year. To receive a graduating award, the recipient must have graduated in November 2016 or be graduating in June 2017. Available awards can be found on the next two pages. A listing of all Innis awards can be found on our website at <http://awards.innis.utoronto.ca/>.

How to Apply

The deadline to apply is **Thursday 6 April 2017 at 11:59PM EDT**. Applications must be sent electronically to the **Innis College Registrar's Office** (registrar.innis@utoronto.ca) from your UTmail+ account.

- Parts to the Application:
- Completed **application form** (last page of this package)
 - A **list of your active involvement both inside and outside UofT** in clubs, committees, groups and leadership roles, and a **list of all awards** received while in University (we recommend you submit a résumé or curriculum vitae [CV])
 - A 500-word (maximum) **statement** indicating your eligibility in relation to the conditions of the award(s) you are applying for & highlighting your key achievements
 - Letter(s) of recommendation** from those who can confirm your leadership activities (minimum 1 letter, maximum 3 letters)
 - Any supporting documentation** (not mandatory; not to exceed three pages)

Feel free to seek any advice or ask any questions of Innis College staff at the Office of Student Life or at the Registrar's Office. You can ask about any criteria of awards, for advice on putting together a good application, about submission requirements, etc.

Results

Applications will be reviewed in April, and students can expect to hear results in May. Please ensure that your mailing address on ACORN is up to date, as award cheques may be mailed to that address.

Returning Student Leadership Award Table

Award Name	Application	Decision	Payout	Value (approx.)	Leadership Shown	Grades	\$ Need	Other Notes
Audrey Perry Student Life Award	Winter	Spring	Fall	\$500-\$750	at Innis College and/or UofT	n/a	No	Must be living off-campus
Edward Moss Davidson and Hilda Ruth Rous Davidson OSOTF Award	Winter	Spring	Fall	\$1,500 - \$2,000	anywhere	Merit considered	Yes (OSOTF)	
Edward Moss Davidson and Hilda Ruth Rous Davidson Scholarship	Winter	Spring	Fall	\$500 - \$750	anywhere	SGPA 3.5		
Harold Innis Foundation Undergraduate Prize	Winter	Spring	Fall	\$1,000	at Innis College and/or UofT	CGPA 2.0	Yes (OSOTF)	
Innis College Alumni Scholarship	Winter	Spring	Fall	\$2,500	at Innis College	CGPA 3.5	No	Must have carried min 3.0 credits in the qualifying academic session (F/W).
Innis College GRADitude OSOTF II Award	Winter	Spring	Fall	\$250 - \$500	Outside UofT	Merit considered	Yes (OSOTF)	Must have completed between 5.0 credits but no more than 13.0 credits by the end of current session.
Wasser Achievement Award	Winter	Spring	Fall	\$750 - \$1,000	anywhere	Merit considered	No	Also available to graduating students.
Wasser Leadership Scholarship	Winter	Spring	Fall	\$1,500 - \$2,000	anywhere	n/a	No	Can receive only once. Recognizes cumulative leadership. Requires 14.0 credits by the end of current session. Also available to graduating students.

Legend

- **“Application”** refers to when applications are submitted. **“Decision”** indicates when applications are assessed and award recipients are chosen. **“Payout”** is requires re-registration in the subsequent Fall academic session.
- **“Value”** refers to the approximate award value, based on previous values. It should be used as an estimate only.
- **“Leadership Shown”** indicates what leadership and community engagement the award recognizes: awards may look at contributions to Innis College life, contributions at Innis and on campus generally, off-campus volunteer work, or a combination thereof. Our [listing of awards](#) has all award conditions.
- **“Grades”** indicates a grade minimum requirement of the award in addition to leadership shown. Most recent grades are used. Some awards indicate academic merit as part of the consideration. In these cases, applicants must minimally complete the academic session “In Good Standing.”
- **“\$ Need”** indicates whether the award criteria includes *financial need*, which is explained in more detail in the [Completing Your Application](#) section, along with the meaning of acronyms such as OSOTF (Ontario Student Opportunity Trust Fund).

Graduating Student Leadership Award Table

Award Name	Application	Decision	Payout	Value (approx.)	Leadership Shown	Grades	\$ Need	Other Notes
Innis Classes Gratitude Scholarship	Winter	Spring	Spring	150 - \$250	at Innis College	Highest CGPA among candidates	No	
Innis College Recognition Awards	Winter	Spring	N/A	N/A	at Innis College	CGPA 2.7	No	Award is distinction (no monetary value)
Mary Ann Duffy Graduating Student Award	Winter	Spring	Spring	\$8,000 - \$9,000	Outside UofT	CGPA 3.0	No	Female students only
Wasser Achievement Award	Winter	Spring	Spring	\$750 - \$1,000	anywhere	Merit considered	No	Also available to returning students
Wasser Leadership Scholarship	Winter	Spring	Spring	\$1,500 - \$2,000	anywhere	n/a	No	Can receive only once. Recognizes cumulative leadership. Requires 14.0 credits by the end of current session. Also available to returning students.

Legend

- **“Application”** refers to when applications are submitted. **“Decision”** indicates when applications are assessed and award recipients are chosen. **“Payout”** is requires re-registration in the subsequent Fall academic session.
- **“Value”** refers to the approximate award value, based on previous values. It should be used as an estimate only.
- **“Leadership Shown”** indicates what leadership and community engagement the award recognizes: awards may look at contributions to Innis College life, contributions at Innis and on campus generally, off-campus volunteer work, or a combination thereof. Our [listing of awards](#) has all award conditions.
- **“Grades”** indicates a grade minimum requirement of the award in addition to leadership shown. Most recent grades are used. Some awards indicate academic merit as part of the consideration. In these cases, applicants must minimally complete the academic session “In Good Standing.”
- **Final note:** eligible candidates are either slated to graduate in the forthcoming June convocation OR have graduated in the immediately preceding November convocation.

Completing Your Application

The Activities List

We require a list of all your activities and what they involve. Lay out all your extra-curricular, volunteer work – clubs, organizations, teams, community groups, etc. You can include work or paid experience to help fill out the picture, but make sure you **distinguish volunteer work from paid work**. Also, make sure you **distinguish any work done for academic credit**. Most of these awards focus *strictly* on volunteer, extra-curricular roles and work. And remember: we want a list of what you were *actively* involved in.

You can use a [résumé/CV template](#) or list the activities. If you do a straight list, please still briefly describe your role(s) and use strong, active statements to indicate what you did and what you achieved – as you would in a résumé. If you decide only to list selected roles/activities you've done, remember that you are applying for awards that assess your leadership and community engagement, so pick well. Innovations, successful collaborations, great commitment in energy and time, advancement and earned roles of greater responsibility – these are all things that the committee will be looking for. When you list your awards, be sure to indicate the full name of the award, the year in which it was received, and the value (if applicable).

The Statement

Each award you wish to be considered for requires its own statement. Craft your statement with care. Respect the 500-word limit good writing: good grammar, correct spelling, and a clear organization of your thoughts.

The statement is a bit like a cover letter for a job: think about what you are applying for and write with that in mind. Always assume the reader of your statement is asking, “Can I write a good promotion piece based on the information in this statement?” Try to avoid listing things – you have already given us a list. Instead, try to ask yourself the kinds of questions that will help summarize your experience and development and passion.

You can reflect on what community engagement, volunteering and leadership mean to you, looking back over your years of service and personal experience. Questions like: *What kind of person am I or have I become? What is important to me in my volunteer work? How do I sum up the positive impact I have made?*

There is no one good way to do a statement, and five-hundred words is not a lot of space, but you must try to indicate how all your activities fit together and show you to be an accomplished, committed leader.

Letters of Recommendation

At least one supportive letter of recommendation from someone who witnessed your work first-hand is required, to a maximum of three letters of recommendation. Pick individuals who can comment on key work and accomplishments. You can show them your statement(s) so they know what you are going to talk about most.

Referees should forward letters directly to the Registrar's Office via email to registrar.innis@utoronto.ca. Alternatively, you may submit your letter(s) of recommendation as part of your application package. **It is your responsibility to ensure that your letter of recommendation is received by the application deadline.**

Supporting Documentation

You can include documents that verify activities (certificates, event brochures, final products from projects, etc.) but that will be of secondary consideration. These documents are not mandatory, and must be no longer than three pages if submitted.

Financial Need for Graduating Student Awards

None of the leadership awards for graduating students have financial need as a criterion.

Financial Need for Returning Student Awards

When an award requires “financial need”, we need to know if a student is lacking adequate funds to go to school: either overall, or as indicated by the fact they have successfully applied for a student loan like OSAP. Getting OSAP is a very straightforward way to meet this criterion, especially with awards that have OSOTF (Ontario Student Opportunity Trust Fund) or OTSS (Ontario Trust Student Support) funding. Awards with this kind of funding have financial need AND Ontario residency as requirements, both shown by OSAP.

That said, if you feel you qualify as having financial need, even without OSAP, **book an appointment** by calling 416-978-2513 to talk about your situation with the Financial Aid Advisor at Innis College. You could submit a grant application to show your budget, which then could be considered by the Bursary Sub-Committee.

Application Form for Innis College Leadership Awards: 2016–2017 Cycle for Returning & Graduating Students

Instructions

The deadline to submit this application is **Thursday 6 April 2017 at 11:59PM EDT**. It must be submitted electronically from your UTmail+ account to the Registrar's Office at registrar.innis@utoronto.ca.

The package should include this application form and: a résumé /CV (or list) including your extracurricular/volunteer activities and roles, along with all awards received during university; your 500-word maximum statement for each award you would like to be considered for; at least one reference; and optionally, a maximum of three pages of supporting documentation.

While you do need to specify all awards you wish to apply for in this application, the Recruitment, Admissions and Awards Committee of Innis College Council may consider you for other awards for which you are eligible.

Name:	Student Number:
UTmail+ Account:	
Do you currently live in the Innis Residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you lived in the Innis Residence during a previous academic year? If yes, please indicate which academic years:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Indicate if you are a returning student or a graduating student:	<input type="checkbox"/> Returning <input type="checkbox"/> Graduating
Degree Expected/Conferred: <input type="checkbox"/> HBSc <input type="checkbox"/> HBA <input type="checkbox"/> BCom	Convocation (if applicable): <input type="checkbox"/> June 2017 <input type="checkbox"/> November 2016
Indicate where your leadership activities took place (check all that apply): <input type="checkbox"/> Innis Residence <input type="checkbox"/> University of Toronto (other than Innis) <input type="checkbox"/> Innis College <input type="checkbox"/> Community (outside of UofT)	
Within your appropriate category, indicate which awards you would like to be considered for:	
Returning Students <input type="checkbox"/> Audrey Perry Student Life Award <input type="checkbox"/> Edward Moss Davidson and Hilda Ruth Rous Davidson OSOTF Award <input type="checkbox"/> Edward Moss Davidson and Hilda Ruth Rous Davidson Scholarship <input type="checkbox"/> Harold Innis Foundation Undergraduate Prize <input type="checkbox"/> Innis College Alumni Scholarship <input type="checkbox"/> Innis College GRADitude OSOTF II Award <input type="checkbox"/> Wasser Achievement Award <input type="checkbox"/> Wasser Leadership Scholarship	Graduating Students <input type="checkbox"/> Innis Classes Gratitude Scholarship <input type="checkbox"/> Innis College Recognition Awards <input type="checkbox"/> Mary Ann Duffy Graduating Student Award <input type="checkbox"/> Wasser Achievement Award <input type="checkbox"/> Wasser Leadership Scholarship
By applying for this award, I give permission to Innis College (including the Principal's Office, the Advancement Office, and the Registrar's Office), in the event of my receiving an award, to publish my name recognizing my achievement, in both print and online.	
Student's Signature:	Date:
In the event of receiving an award, I authorize Innis College, University of Toronto, to take photos/videos of me at any event honouring award recipients, and authorize the use of such images/videos in any Innis College publication, advertisement or website. I will not be paid to appear in such photos/videos and will not receive any fees in the future for the use of the photos/videos.	
Student's Signature:	Date: