



UNIVERSITY OF TORONTO

INNIS COLLEGE & CINEMA STUDIES INSTITUTE

CONTINUOUSLY-POSTED NOTICE

FILLING SESSIONAL LECTURER, SESSIONAL INSTRUCTIONAL ASSISTANT, AND WRITING INSTRUCTOR POSITIONS UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

HOW TO SUBMIT AN APPLICATION

Specific courses will be posted <http://innis.utoronto.ca/academic-programs/job-opportunities/>. To be considered for a position, the CUPE 3902 Unit 3 application form <http://www.brandequity.utoronto.ca/resources/forms.htm#recruitment> and Curriculum Vitae must be submitted to:

Maryanne McCormick, Business Services Coordinator
Innis College, 2 Sussex Ave., Toronto, ON, M5S 1J5 (HR.innis@utoronto.ca)

A valid email address is required. We prefer that applications and CVs be submitted via email with the position of interest listed in the subject line.

GENERAL INFORMATION

Generally speaking, we expect to make decisions concerning courses in June/July for Winter or Fall courses; in August/September for Spring courses; and in March/April for Summer courses. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twenty-four (24) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twenty-four (24) months.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that in accordance with that agreement, preference in hiring is given to qualified persons advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12.