

<b>CUPE3902 Unit 1 - TA Job Posting</b>		
<b>Department:</b> Writing and Rhetoric Program at Innis College	<b>Posted on:</b>	10/05/17
<b>Spring 2018 Session</b>	<b>Applications due:</b>	10/06/17

Course Number and Title	Course	Number of	Size of	Dates of	Qualifications	Duties
	Enrolment	Positions	Appointment	Appointments		
	(est.)	(est.)	(hours)			
INI 103H1S Writing Essays	60-70	1	180 Hours	January 1, 2018 – April 30, 2018	University of Toronto graduate students who have completed one year of graduate study and who have a demonstrated scholarly expertise in English literature, academic writing, professional writing, and/or rhetoric. Extensive experience marking and annotating undergraduate essays, total fluency in both spoken and written English, and a thorough knowledge of standard English grammar are essential. Some experience marking the work of or teaching students for whom English is an additional language would be an advantage.	1. Marking assignments. 2. Preparing and leading two (one-hour long) tutorials per week for 10 weeks in the term. The tutorials are scheduled for Thursdays 12:00–1:00 pm and 1:00 -2:00 p.m. 3. Some office hours. 4. Answering students' email queries in a timely manner.

**NOTES:**

1. Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 office
2. The position(s) posted above is (are) tentative, pending final course determinations and enrolments.
3. All positions include the completion of any grading not completed by December 31, 2017 for F courses and April 30, 2018 for S and Y courses.
4. Effectively May 1 2017, the following rates apply: SGSI and SGSII - \$43.65/hr

Jobs are posted in accordance with the CUPE 3902 Unit 1 Collective Agreement

**Applicants are asked to send resumes to:**

**Mr. Varun Malik, Business Services Coordinator**  
Innis College, 2 Sussex Ave., Toronto, ON, M5S 1J5 (HR.innis@utoronto.ca)