



**Writing and Rhetoric Program (Innis College)
Sessional Lecturer Position (Fall 2017)**

Course title: INI 310H1F Stylistic Editing and Copy Editing

Posting Date: May 10, 2017

Closing Date: June 10, 2017 @ 5:00 p.m.

Course description: This course introduces students to professional editorial conventions and procedures at the latter stages of the editing process. Students will learn how to revise a text to improve its language (stylistic editing) and correct for grammar, punctuation and consistency (copy editing).

Estimated enrolment: 35

Estimated TA support: None

Class schedule: Lectures: Mondays, 3:00 – 6:00. No tutorials.

Sessional dates of appointment: September 1, 2017– December 31, 2017

Salary: Salary will be the stipend rate for a Sessional Lecturer I of \$7,359.07, Sessional Lecturer I Long-Term of \$7,498.50, Sessional Lecturer II of \$7,823.85 and Sessional Lecturer III of \$8,185 for a HCE course (inclusive of vacation pay).

Please note that should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.

Qualifications:

Required:

- MA in English literature, rhetoric, professional writing, or related field.
- At least 5 years of experience teaching writing, editing, and/or rhetoric.
- At least 2 years of experience as a credit course instructor.
- At least 2 years of experience teaching editing.
- Experience as a professional editor.
- At least 3 years of experience marking undergraduate essays; ability to mark carefully for grammar.

Preferred:

- Demonstrated interest in pedagogy.
- Familiarity with the range of writing ability of undergraduates in the Writing and Rhetoric Program

Duties of sessional lecturer: The Sessional Lecturer will teach the half-year course called Stylistic Editing and Copy Editing, INI 310H1F. The Lecturer will be expected to develop a syllabus for the course, with the approval of the Director of the Writing and Rhetoric program. The Sessional Lecturer will lecture once per week, grade all assignments, hold office hours each week, see students by appointment, and answer questions through email.

How to submit an application: Those interested should email a curriculum vitae (by Word attachment) and the CUPE 3902 Unit 3 application form (found here: <http://cupe3902.org/wp-content/uploads/2011/05/CUPE-3902-Unit-3-Application-Form-June-2012.pdf>) to:

Mr. Varun Malik, Business Services Coordinator
Innis College, 2 Sussex Ave., Toronto, ON, M5S 1J5 (HR.innis@utoronto.ca)

Please note: Undergraduate or graduate students and postdoctoral fellows of the University of Toronto are covered by the CUPE 3902 Unit 1 collective agreement rather than the Unit 3 collective agreement, and should not apply for positions posted under the Unit 3 collective agreement.

Preference in hiring will be given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12.

This job is posted in accordance with the CUPE 3902 Unit 3 Collective Agreement.