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ICC gives you an equal voice

Innis College Council (ICC) is the overarching governing body at Innis College. For over 50 years it has been the first and only U of T governing body with parity representation among students and staff.

What is governance?

Simply put, governance means oversight and advising. ICC is responsible for overseeing the entirety of college activities, decisions, and plans, ensuring they are consistent with the College’s values and goals and responsive to the needs of the Innis community. This accountability comes in the form of reports presented by every department and student group at ICC meetings. Council also advises college administrators. This can be formal, voted-upon recommendations for action, such as deciding leadership award recipients or spending student services funding. Or it can take the form of consensus formed during council deliberations. It is the only setting at Innis College, where the principal, student society president, registrar, dean, and CAO — to name a few — can listen to the voice of the community, via elected representatives.

Membership

The 2021/22 council is composed of the following 20 students and 20 non-students:

Emma Paulus, ICSS president; Jocelyn Chen, Tony Hu, and Ayaka Teshirogi, ICSS executive; Mira Ghosh, IRC president; Jake Pereira, residence don representative; Patrick Woodstock, CSI graduate student representative; Martin Calcaterra, Curtis Chambers, Chloe Chau, Rhea Gosain, Ria Gupta, Welna He, Nina Huang, Sophie Liu, Mukti Patel, Amisha Punja, Jenna Renders, Kevin Wang, and one to-be-appointed student representative

Charlie Keil, Innis College principal; James Cahill, Lauren Cramer, Cynthia Messenger, Scott Richmond, David Roberts, and Andrea Williams, teaching staff representatives; Jannie Chien, Jason Daye, Madi Frost, and Claudia Li Tang, administrative staff
representatives; Noel Simpson, alumni representative; Henry Hill, LLL president; Holly Andrews, Sana Imran, Tony Pi, Ceta Ramkhalawansingh, Joanne Uyede, Carol Ye, principal’s appointees; Meric Gertler, university president

Senior college administrators play an advisory role on ICC as non-voting assessors. This includes the associate dean—advancement, CAO, dean of students, librarian, and registrar. Other members of the college community are appointed to various boards and committees, where relevant (see individual board descriptions).

**Boards and committees**

ICC is made up of four primary standing committees, known as boards. These are Academic Affairs, College Affairs, Community Affairs, and Student Affairs.

Boards, in turn, establish smaller committees that address more specific issues. “Standing” committees meet year after year, whereas “special” committees are convened for specific purposes and dissolve when matters are resolved. For example, Student Services Committee (SSC) is a standing committee that meets twice each year to review proposals for spending annual Student Services Fee revenues. Art Committee is a special committee that will meet as long as is required to adjudicate the three cycles of student art exhibition that it has funding for.

A fifth standing committee, the Executive Committee, is composed of the four board moderators, plus the principal, student society president, and council secretary and speakers. It meets prior to each general council meeting to set the agenda.

New in 2021/22 is the Equity, Diversity, Inclusion, and Accessibility (EDIA) Committee — a special committee that uniquely reports directly to ICC because of its all-encompassing scope. The EDIA Committee emerged in response to a fall 2020 report of the Working Group on the Black Student Experience at Innis College.

**Board and committee structure**

Below you can see which committees presently fall under which boards. Inversely, this diagram shows which board each committee reports up to. All boards, in turn, report to ICC. For example, highlights from the January Residence Committee meeting are reported to the College Affairs Board at its typical March meeting, highlights of which are reported to ICC at its April meeting.
Innis College Council

- Academic Affairs Board
- College Affairs Board
  - Residence Committee
- Community Affairs Board
  - Art Committee
- Student Affairs Board
  - CCR Local Evaluation Committee
  - Recruitment, Admission, and Awards Committee
  - Student Services Committee
- Executive Committee
- Equity, Diversity, Inclusion, and Accessibility Committee

**Academic Affairs Board (AAB)**

This board meets to discuss the operations and effectiveness of Innis College’s academic programs (i.e., Cinema Studies Institute, Innis One Program, Urban Studies Program, Writing & Rhetoric Program), Innis College Library, and Innis Writing Centre. For example, AAB usually meets in mid-October to review and approve new courses and changes to course and program descriptions. Find the full AAB description on pages 4 and 5 of the ICC Constitution & Bylaws.

**2021/22 membership**

Donald Boere, James Cahill, Jannie Chien, Lauren Cramer, Tony Hu, Kate Johnson, Charlie Keil, Cynthia Messenger, Mukti Patel, Emma Paulus, Tony Pi, Amisha Punja, David Roberts, Joanne Uyede, Kevin Wang, Ben Weststrate, Andrea Williams, Patrick Woodstock

**College Affairs Board**

This board meets to discuss the operations and effectiveness of Innis College services and facilities and services — 2 Sussex Avenue and 111 St. George Street. For example, the board discusses space use, building refurbishments, IT and audio-visual updates, ancillary services (e.g., Innis Café), and it forms the Residence Committee. Find full
board and Residence Committee descriptions on pages 7 and 8 of the ICC Constitution & Bylaws.

2021/22 membership
Chloe Chau, Jason Daye, Mira Ghosh, Ria Gupta, Welna He, Tony Hu, Nina Huang, Kate Johnson, Charlie Keil, Claudia Li Tang, Sophie Liu, Eyan Logan, Suzanne Macintyre, Steve Masse, Mukti Patel, Emma Paulus, Jake Pereira, Tony Pi, Amisha Punja, Jenna Renders, Joanne Uyede, Kevin Wang, Ben Weststrate

Community Affairs Board (CAB)
This board meets to discuss the College’s fundraising efforts and engagement (e.g., events, volunteer opportunities) with alumni, friends, and external organizations, including Later Life Learning and the Harold Innis Foundation. This board also forms the Art Committee. Find the full CAB description on pages 8 and 9 of the ICC Constitution & Bylaws.

2021/22 membership

Student Affairs Board (SAB)
This board meets to discuss the operations and effectiveness of the College’s non-academic services to students, including the Offices of the Registrars and Student Life. The board also oversees engagement between college administration and student organizations, including ICSS and IRC. SAB forms the Recruitment, Admissions, and Awards Committee (RAAC) that, among several functions, oversees leadership award adjudication; and the Student Services Committee (SSC) that oversees allocation of Student Services Fee revenues. Find full SAB, RAAC, and SSC descriptions on pages 5 and 6 of the ICC Constitution & Bylaws.

2021/22 membership
Donald Boere, Jannie Chien, Madi Frost, Mira Ghosh, Rhea Gosain, Ria Gupta, Welna He, Tony Hu, Nina Huang, Sana Imran, Kate Johnson, Charlie Keil, Sophie Liu, Steve Masse, Emma Paulus, Tony Pi, Amisha Punja, Jenna Renders, Ayaka Teshirogi, Joanne Uyede, Ben Weststrate, Andrea Williams, Carol Ye
The commitment

ICC meets four times per academic year—typically in October, December, February, and April. Each board meets two or three times (i.e., between ICC meetings).

Each member is expected to participate on at least one (but ideally more) of the four boards. To participate in a given committee, you should also be a member of its overarching board (e.g., RAAC members must be Student Affairs Board members too). All members are invited to sign up for boards and committees, by the secretary, at the beginning of the governance cycle.

At a meeting

ICC meetings follow a standard agenda and rules of order—loosely based upon Bourinot’s Rules of Order (available to borrow at the Innis College Library Service Desk). Common agenda items include approval of preview meeting minutes, business arising from those minutes, reports from relevant administrators and student groups, and adjournment.

The first time council and each board and committee meet, self-introductions and election of a moderator and secretary top the agenda.

The moderator guides members through the agenda, facilitating votes and calling for reports as needed.

In 2021/22, all meetings take place virtually on MS Teams. (A link to join will be issued by the ICC secretary with the meeting notice.) Voting is conducted in the meeting chat. Members are prompted to type “in favour,” “opposed,” and “abstained.”

Beyond self-introductions and voting, a typical member’s involvement can be as active or passive as they wish. Active engagement (e.g., asking clarifying questions) in discussions is highly encouraged. In fact, it is fundamental to our parity governance.

While governance is an essential function at Innis College, meetings tend to be conversational and less formal in nature. We aim to create a community atmosphere in which everyone feels comfortable listening and being heard.